



ORDER FORM

for invitations, reply cards, envelopes, reception cards,
thank yous, save the dates & napkins

USE SEPARATE ORDER FORM FOR EACH PRINTED ITEM

| | | | |
|------------------------|------------|--------------|--|
| DEALER NAME & ADDRESS: | ACCOUNT #: | DATE: | DIRECT SHIPMENT TO CUSTOMER Name: Apt. or Suite #: Street Address: City: Province: Postal Code: Direct Phone #: |
| CONTACT NAME: | PHONE #: | DEALER'S PO: | |

| |
|--|
| ITEM NUMBER |
| PAGE # |
| QUANTITY |
| FONT CODES |
| IMPRINT COLOUR #1 |
| IMPRINT COLOUR #2 |
| DESIGN/MONOGRAM NUMBER (if applicable) |
| PLACE CARD (matching invitation #) |
| TRIM UPGRADE |
| PAPER STOCK <input type="checkbox"/> WHITE SILK <input type="checkbox"/> WHITE SMOOTH |
| PAPER UPGRADE <input type="checkbox"/> WHITE SHIMMER STOCK <input type="checkbox"/> MAGNET (Save the Dates ONLY) <input type="checkbox"/> SOFT TOUCH LAMINATE |
| <input type="checkbox"/> ENVELOPE LINER ITEM # _____ |
| <input type="checkbox"/> ENVELOPE IMPRINT Please use a separate order form |
| <input type="checkbox"/> VARIABLE PRINT (Addressed Envelopes or Place Cards) |
| <input type="checkbox"/> PROOF REQUIRED |

| | FONT CODES |
|----------|------------|
| 1 _____ | 1 _____ |
| 2 _____ | 2 _____ |
| 3 _____ | 3 _____ |
| 4 _____ | 4 _____ |
| 5 _____ | 5 _____ |
| 6 _____ | 6 _____ |
| 7 _____ | 7 _____ |
| 8 _____ | 8 _____ |
| 9 _____ | 9 _____ |
| 10 _____ | 10 _____ |
| 11 _____ | 11 _____ |
| 12 _____ | 12 _____ |
| 13 _____ | 13 _____ |
| 14 _____ | 14 _____ |
| 15 _____ | 15 _____ |
| 16 _____ | 16 _____ |
| 17 _____ | 17 _____ |
| 18 _____ | 18 _____ |
| 19 _____ | 19 _____ |
| 20 _____ | 20 _____ |

SPECIAL INSTRUCTIONS

Copy has been read and is correct

_____ Date

Your Customer's Signature

_____ Date

Sales Clerk

Date